



2018 Facility Application
Join online at www.ontarioequestrian.ca

Facility Contact Information

Fee: \$169.50

Full Name:
Address:
City: Prov.: PC:
Phone: Tollfree #:
Cell #: Fax #:
Email: Website:

Facility Amenities (please check all that apply)

Primary Discipline: All English Western Other:
Indoor Board Pasture Board Arena/Sand Ring Jumps Available
Cross Country Jumps Outdoor Ring Trails/Hacking

Facility Services Offered (please check all that apply)

Coaching: In-house Off-site coaching permitted NCCP Certified Non-certified Competition Coaching
Riding Camp In-house Schooling Shows Guided Trail Riding Sanctioned Competitions Riding School

Programs offered (please check all that apply)

P'Tit Trot Ticket to Ride Instructor/Coach Mentoring Learn to Ride

Facility Description

This description of your stable will be published on the OE website. Maximum 50 word description. OE reserves the right to edit descriptions due to space limitations.

[Empty lines for facility description]

\*Payment Information

Cheque\* Money Order VISA Master Card E-transfer (Call office for details).

Name on Credit Card:

Credit Card Number: Expiry Date:

CSV #(last 3 digits on back of card) Cardholder Signature:

TOTAL:\*

\$

\*please add Facility & OE Membership applications fees together and total on front of application

HST # 13100 4533 RT0001

\*Memberships paid by cheque are held (approx. 14-days) until the payment clears the bank.
\*\*This application can only be processed with payment, date of birth, a valid signature and date.
\*\*\* Refunds are subjected to a \$25 admin fee.

## Checklist of Documents Required

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- Copy of current facility insurance document with a minimum \$2,000,0000 commercial liability coverage. If your insurance expires mid-year, please include a copy of the current policy and forward a copy of the future term policy when it is renewed.**
- Facilities membership application accompanied by completed accreditation checklist & undertaking (Appendix B & C)**
- Completed (Appendix A) 2018 OEF Membership Application**
- Emergency action plan Facility rules, policies and/or procedures (should be posted in a public area of the facility)**
- Acknowledgement of Risk/Waiver form**

## FREE Facility Partnership

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Facility Partnerships are available FREE OF CHARGE where:

- **All Riders and boarders at the facility are OE members**
- **The facility waiver includes the riders OE number**
- **The facility member website includes the OE logo and a note that all riders and boarders are requires to be OE members**



APPENDIX A
2018 OE Member Application
Join online at www.ontarioequestrian.ca

Personal Information

Full Name:
Address:
City: Prov.: PC:
Phone:
Bus. Phone:
Email:

\*Please ensure you provide us with your email address as your electronic card will be emailed to you.

Male Female Date of Birth: (YY/MM/DD)

Where do you ride (facility):

Member/Partner Category

Members/Associates of Ontario Equestrian are also registered participants of Equestrian Canada (EC). All prices include HST.

Adult Member: \$69.95
18 yrs or older as of Jan. 1, 2018. This Membership expires Dec. 31, 2018.

Junior Associate: \$58.50
(17 yrs or younger as of Jan. 1, 2018. This Membership expires Dec. 31, 2018.)

Family Membership: \$250.00
(1 to 2 Adults, with children - 4 members maximum. Must live in same residence)
Adult 2:
Junior 1:
Junior 2:
Junior 3:

Industry Partner: \$169.50
(Promote your equine related business on our web directory)
Business Name:

Affiliate Partner: \$56.50
(The Partnership is subject to 3 conditions: 1) all members of the Affiliate must be OE members 2) the Affiliate must be a registered Not-For-Profit 3) they must have \$2M General Liability and Directors & Officers Liability Insurance.
Affiliate Name:

Horse Facility Partner\*: \$169.50
(Promote your stable. 1 Adult OE Membership is required)
Business Name:
\*NOTE - FREE Facility Partnership Opportunity (Subject to conditions - all riders, boarders & students to be OE Members.) Visit website for more details.

Magazine Subscriptions

\*Personal Information will be provided to the publishers selected. HST Included.

Canadian Thoroughbred (8 issues) \$32.00
Horse-Canada (6 issues) \$20.00
Horse Sport (12 issues) \$27.00

\*Payment Information

Cheque\* Money Order VISA MasterCard E-transfer (Call office for details).

Name on Credit Card:

Credit Card Number: Expiry Date:

CSV #(last 3 digits on back of card) Cardholder Signature:

\*Memberships paid by cheque are held (approx. 14-days) until the payment clears the bank. For same-day membership processing, please renew or join online at www.ontarioequestrian.ca

\*\*This application can only be processed with payment, date of birth, a valid signature and date.

\*\*\* Refunds are subjected to a \$25 admin fee.

Ontario Equestrian #:

NEW! RIDE ON - Free

The RIDE Ontario Program offers a fun opportunity for members to challenge families, accredited facilities or just each other to track hours in the saddle with their horse, towards great annual prizes. Prizes will be awarded every year at the Royal Agricultural Winter Fair. Further details are available on our website.

Yes No If yes, please select option(s) below:

Member
Family
Accredited Facility

Donations

Donations made to Ontario Equestrian are shared equally between the OE's Youth Bursary Program and Equine Guelph's OE Welfare Education Fund

\$
Donations over \$40 will be eligible for a tax receipt through Equine Guelph's OE Welfare Education Fund.

\*Signature & Shared Information

In order for this application to be valid; signature required of Applicant or Applicant Parent/Legal Guardian if minor

Signature:

Date:

I hereby give permission for OE to:

Send me enews updates and my 2019 renewal email Yes No

Publish my name and/or photo Yes No

Share my personal contact information with Equestrian Canada Yes No

Privacy Policy

Ontario Equestrian is committed to protecting the privacy of our members. You can find our detailed privacy policy on our website. We do not sell our membership lists.

Automatic Insurance Coverage

- \$5,000,000 Personal Liability Insurance
Accidental Death and Dismemberment Insurance

TOTAL:\*

\$

\*please add front and back totals of form together

HST # 13100 4533 RT0001



### 2018 Optional Insurance Programs - Effective January 1, 2018

The Descriptions of Coverage below have been prepared for information purposes only. The insuring agreements, general terms, conditions and exclusions of the actual policy will govern specific application of the various coverages referred to herein. In all cases the actual policy documents will supersede these Descriptions. All premiums include PST, where applicable. For insurance-related questions, call Intercity Insurance at 1-888-394-3330 or email OE@IntercityInsurance.com. Please be advised a fee is charged by OE for administrative duties related to the delivery of member benefits.

**\$10,000 Members Named Perils Horse Mortality** **\$17.00**

Horse(s) you own are insured against death or destruction caused or made necessary by the perils of: fire, lightning, and collision/derailment/overturning of a conveyance in which the horse is being transported, as well as other perils described in the policy. This policy does not insure against death or destruction made necessary by illness unless such illness is caused by a specified peril. The maximum payable per horse and per member term is \$10,000 regardless of the number or value of horses you own. Claims are settled on an Actual Cash Value basis.

**\$2,500 Emergency Life Saving Surgery - \$250 Deductible** **\$46.00**

This Endorsement is available only when purchased with the Members Named Perils Horse Mortality coverage above. This extension to your Horse Mortality policy covers emergency, life-saving surgical procedures that take place under a general anesthetic, including colic and fracture repair. The limit per horse / procedure and aggregate per member per membership term is \$2,500 regardless of the number of horses you own or the number or cost of surgeries performed. There is a deductible of \$250. This extension does not cover surgery related to birthing, cosmetic, voluntary, dental, arthritic changes, bone chip removal, or any pre-existing condition. A surgical procedure must take place for coverage to apply.

**\$50,000 AD&D Principal Sum** **\$32.00**

This policy provides \$50,000 for a catastrophic injury PLUS coverage for dental injuries (\$5,000 Principal Sum) and fracture injuries (\$7,500 Principal Sum if wearing a helmet/\$2,500 Principal Sum if not wearing a helmet). Please note that there is no coverage for loss of income or short/long-term disability under the OE AD&D program. Coverage applies to horse-related injuries as outlined in the policy wording.

**\$10,000 Tack & Horse Equipment** **\$40.00**

Tack and horse equipment you own (excluding rider clothing and protective equipment) is insured against all risks of loss or damage, subject to standard property exclusions detailed in the policy. The limit per claim/aggregate per member per membership term is \$10,000 regardless of the value of the equipment lost or damaged, and is subject to a \$500 deductible. Claims are settled on an Actual Cash Value basis. For a theft claim to be valid, a police report will be required.

**\$2 Million Out-Of-Province Travel Health Insurance:** **\$125.00**

Provides \$2,000,000 out-of-province/country coverage for out of pocket medical treatments and/or hospitalization. Trips up to 90 days in length, any number of trips - worldwide. Coverage is restricted to members who have not reached the age of 75 years.

**Weekly Accident Indemnity (Short Term Disability)** **\$160.00**

This coverage can provide you with income replacement for up to 26 weeks if you are unable to work due to an accident. Maximum benefit is 75% of wages earned (and previously reported to CRA) or \$500/week-whichever is the lesser. To qualify for this special program and be eligible for benefits, you must meet the following minimum requirements:

- Be a resident of Canada.
- Be a member in good standing of your provincial equine association;
- Be employed full time (minimum 25 hours a week with a single employer);
- Be under the age of 70 years old; and
- Filed an income tax return to Canada Revenue Agency in the most recent year.

**NCCP Certified Coaching Insurance**

Certified coaches can take advantage of excellent commercial insurance coverage at discounts exclusive to NCCP professionals. If you are interested, please email Intercity Insurance at oe@intercityinsurance.com.



### 2018 Optional Memberships



#### Ontario Hunter Jumper Association Membership

**New Member**  **Renewing Member**

Late Fee (Renewals ONLY after March 31, 2018 add \$20.00 late fee)

**2018 OHJA - Senior** **\$30.00 (per member)**  
OHJA #: \_\_\_\_\_

**2018 OHJA - Junior:** **\$30.00 (per member)**  
OHJA #: \_\_\_\_\_

**2018 OHJA - Business, Barn/Farm, Syndicate Partnership** **\$30.00 (per member)**  
Name of Business (as listed in passport): \_\_\_\_\_

\*Note: Owners listed on the horse's passport MUST BE an OHJA member for points to count.

\*\*Note: A representative must be appointed for a Barn/Farm, Business, Syndicate, Partnership membership. The rep must hold a current SENIOR OHJA membership as well.

Name of Representative: \_\_\_\_\_  
OHJA #: \_\_\_\_\_

**OHJA DONATION:** \$ \_\_\_\_\_

Donations to the activities of the Ontario Hunter Jumper Association (OHJA) are appreciated and may be directed to a specific program.



#### Ontario Horse Trials Association Membership

**New Member**  **Renewing Member**

Late Fee (Renewals ONLY after April 30, 2018 add \$20.00 late fee)

**2018 OHTA - Senior** **\$53.00 (per member)**  
(Competitive, 18 yrs or older as of Jan. 1)  
OHTA #: \_\_\_\_\_

**2018 OHTA - Junior** **\$25.00 (per member)**  
(Competitive, 17 yrs or younger as of Jan. 1)  
OHTA #: \_\_\_\_\_

**2018 OHTA - Family** **\$126.00 (per family)**  
(Includes up to 2 Seniors and any number of Juniors living at the same address. Must be immediate family.)

Adult 2: \_\_\_\_\_

\_\_\_\_ Male \_\_\_\_ Female Date of Birth (yy/mm/dd): \_\_\_\_\_

Junior 1: \_\_\_\_\_

\_\_\_\_ Male \_\_\_\_ Female Date of Birth (yy/mm/dd): \_\_\_\_\_

Junior 2: \_\_\_\_\_

\_\_\_\_ Male \_\_\_\_ Female Date of Birth (yy/mm/dd): \_\_\_\_\_

Junior 3: \_\_\_\_\_

\_\_\_\_ Male \_\_\_\_ Female Date of Birth (yy/mm/dd): \_\_\_\_\_

Junior 4: \_\_\_\_\_

\_\_\_\_ Male \_\_\_\_ Female Date of Birth (yy/mm/dd): \_\_\_\_\_

**2018 OHTA - Associate** **\$30.00**

(Non-competitive, voting rights)

**2018 OHTA - Coporate** **\$100.00**

(Non-competitive, voting rights)

## HORSE FACILITIES PROGRAM APPLICATION CHECKLIST

Please initial each box to confirm you have read/provided the information and your facility complies with what the standard as described OR mark N/A if the standard is not applicable to your facility (ie if you do not offer coaching).

- A. Children under the age of 7 will ride on a lead line until the supervising coach is satisfied that they are capable to ride independently.
- B. I understand that the Ontario Equestrian strongly recommends that all equestrian coaches be certified by the NCCP (National Coaching Certification Program)
- C. I have read and understand the attached copy of Bill 12 requiring riders under the age of 18 years of age to wear a properly fitted ASTM approved equestrian riding helmet and proper footwear with a minimum 1.5 cm defined heel.
- D. All riders are strongly encouraged/must\* wear a properly fitted ASTM approved equestrian riding helmet and proper footwear with a minimum 1.5 cm defined heel, at all times when riding or on the trail. (\*facility has the option to require all riders to wear safe equipment at all times when riding and OE encourages this option.)
- E. Supervision:
  - Riders under the age of 14 should not be at a riding facility without supervision;
  - Riders under the age of 17 should not be at the riding facility without the consent of a parent/guardian and,
  - No beginner rider should be riding without supervision
- F. All riders must wear safety vests when riding and/or jumping a cross-country eventing course.
- G. Indoor and outdoor arenas/riding arenas are securely fenced with a gate, free of obstructions (farm equipment, etc), footing regularly harrowed.
- H. Adequate lighting
- I. The location of safety equipment & exits prominently marked & noted on Emergency Action Plan.
- J. Plans for the storage and disposal of animal waste.
- K. Adequate quantity and storage arrangements for feed and hay.
- L. Safe and secure storage of medications.
- M. Safe Riding Trails including requirement for riders to sign out and in when on the trail, trails clear of obstructions, properly marked, access available in the event of an emergency, riders to be equipped with cell phone or 2-way radio while on the trail.
- N. Paddocks should be safely enclosed and gated, with access to fresh water.
- O. A biosecurity plan should be in place including: worming by the facility operator (minimum twice per year, optimal 4 times per year(; annual inoculations determined in consultation with a veterinarian, rodent/vermin control at facility.
- P. Horse Health Care requirements should include:
  - A written feed program including required supplements and medications
  - A schedule for hoof care

**HORSE FACILITIES PROGRAM APPLICATION CHECKLIST**

- Q. Tack:
  - Must be regularly cleaned and checked that it is safe and in proper working conditions;
  - Must fit the horse it is used with
  - The tack must be checked for appropriate fit for the horse and rider at the beginning of any lesson and when any new or junior rider is riding.
  
- R. Barn Staff:
  - Should be identifiable by all customers for the purposes of supervision and emergency response
  - Should clearly understand their responsibilities for the safe management of the facility (keeping aisles clear and safe, responding to and managing the behaviour of horses when necessary)
  - Should have received first aid training (including CPR), ideally with refresher training taken every 3 years
  - Clients and staff should understand that barn staff have the ability to require a rider to dismount or change/stop their activity if a rider is putting themselves or others at risk
  
- S. Schooling Lesson Horses:
  - Should be over 5 years of age
  - Stallions should not be used
  - Ratio of lesson horses/students to coach of 6:1 is recommended
  - Should not be used for 24 hours after receiving inoculations, and should not be used when they show signs of lameness or injury
  - Horses should be properly trained, with skills and temperament suited to the level of rider being coached.
  - Less experienced riders should use a mounting block to mount with the direct supervision of a coach, guide or assistant.

**\*\*NCCP certified instructors and coaches are strongly recommended as further protection for the safety of riders.**

- T. Maximum one rider per horse
- U. Riders participating in a a trail ride should be a minimum of 10 years of age or, when between the ages of 6 and 9, showed be individually supervised.
- V. There should be a minimum of 2 trail guides of over 4 persons, not to exceed 6 persons, at which point a further guide will be required for every additional 5 persons.
- W. When trail riding, horses should be ridden on hills at a walk, and should be walked for a minimum of 5 minutes before finishing the trail ride.

## HORSE FACILITIES PROGRAM UNDERTAKING

The Vision of Ontario Equestrian's Horse Facilities Partners Program is to ensure a minimum standard of rider and horse safety and equine care at all horse facilities across the Province of Ontario through education and training.

Facilities may differ greatly in size, type of amenities and services, provision and level of coaching and boarding, etc. The standards recommended will not all apply to all facilities, for example, some apply to trail riding only.

We ask that you read the standards carefully since the safety, health and welfare of your clients and horses are in your care on a day-to-day basis.

We recognize that compliance with these standards, in some ways, relies on the clients and riders at your facility and, in response to this, we have developed a Rider Code of Conduct that we would recommend you provide to your clients when they sign their initial waiver to ride at your facility.

It is also your responsibility to educate your staff as to their responsibilities in terms of first aid and emergency response, in addition to the standards applicable to the day-to-day operation of your facility.

By engaging in this partnership you are agreeing to work diligently toward achieving and maintaining these standards during the period of your membership.

With a clear understanding of your commitment, as outlined in the application material and attachments, we ask you to confirm that commitment with your name, date and signature, below.

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*Name (Please Print)*

*Signature*

*Date*

While this partnership carries significant responsibility we believe that it also conveys important benefits, including the promotion of your barn.

Having completed and confirmed the application and confirmed your membership with your signature, we want to welcome you to Ontario Equestrian Horse Facilities Partner Program.