



Minutes

2018 Ontario Equestrian Annual General Meeting

Thursday, June 14th, 2018

Bank of Montreal Institute of Learning

7:00 p.m.

1. **WELCOME** - Mark Nelson, President of Ontario Equestrian welcomed and thanked everyone for attending.
2. **QUORUM CONFIRMED** - Corporate Secretary – Pam Coburn confirmed that quorum had been reached with 32 members present and online.
3. **INTRODUCTION OF BOARD MEMBERS** – Mark introduced the board members and thanked them for their outstanding contribution to the Board this past year: Peter Chiddy, Vice President, Wendy Harris, Treasurer, Christine Reupke, Jean Szkotnicki, Julia Merritt, and Carole Higgins.

Mark also introduced and thanked the OEF staff for all of their work. Those present were Tracey McCague-McElrea, Executive Director, Pam Coburn, Director of Sport and Brandon Hall, Manager, Marketing and Communications

4. **APPROVAL OF AGENDA** – **Motion** by Christine Reupke, seconded by Carole Higgins to approve the Agenda as presented.
CARRIED
5. **APPROVE MINUTES** – **Motion** by Peter Chiddy, seconded by Jean Szkotnicki to approve the Minutes from the 2017 AGM held on June 9, 2017.
CARRIED
6. **BUSINESS ARISING** – Nothing was reported
7. **PRESIDENT'S REPORT** – Mark Nelson presented his report.
 - New strategic plan was implemented and all of the jobs were realigned to meet the goals of this plan.
 - Tracey, the current Executive Director, began on March 1, 2017.
 - An RFP was done for insurance providers and Intercity Insurance Services is now the new provider for the OE. Thanks to Mike King and his team for all of their support.



- The OE has rebranded and developed a new website that better reflects the organization. The rebrand has been well received and is easily recognizable. Thanks go to the entire team for the work. The rebrand was launched at the Royal Agricultural Winter Fair (RAWF) in November 2017.
- The OE website is now user friendly and is focused on the work of OE.
- OE produced a parent education video, available on the new website.
- OE collaborated with all the P/TSO's in Canada to work with Equestrian Canada to revise the Memorandum of Agreement (MOA) to focus on programs such as coaching, rider programs, fundamental programs and certification.
- Pam Coburn and the team at OE worked very hard to deliver programs to athletes, coaches and officials.
- Work was done with the Trail Riding Community this year, with more to come in 2018.
- OE received a Para Grant in 2018 and purchased three Para Ramps to allow athletes to mount their horses easily. The ramps will be located at CEP, RCRA and Wesley Clover.
- OE is providing 10 athletes with funding for Quest for Gold.
- Coach certification and educational programs were run throughout the year.
- Horse Day in June 2017 saw participation of 16 accredited facilities.
- OE spent 10 very busy days at the Royal Agricultural Winter Fair.
- Special thanks go out to all OE partners: Intercity Insurance, MAAAX Equine Feed, Purina, Horse Sport, SSG Gloves and The Ministry of Culture, Tourism and Sport.
- And of course, thanks to the small but mighty staff at OE.

8. TREASURER'S REPORT – Wendy Harris presented the 2017 Audited Financial Statements.

The OE Audit and Finance Committee met three times during the year:

- September 21, 2017
- December 7, 2017
- March 26, 2018
- With all of the system and accounting practices implemented in 2016, the financial matters of OE ran effectively and smoothly in 2017.
- Monthly financial reports are produced within 20 days of each month-end.
- Thanks to Toyin Fambegbe, Director of Finance at OE and the Audit and Finance Committee.



Highlights from the 2017 Audit conducted by BDO

- Surplus of \$105,274 for fiscal year 2017.
- Increase in 2017 grant revenue by approximately \$60,000.
- OE continues to enjoy a great relationship with MAAAX.

- The staff worked very hard at cost savings. Office and general administrative expenses have been trimmed approximately \$40,000 from expenses of the previous year.
- An additional \$80,000 plus was spent in 2017 on programs for members.
- Regarding website and computer costs, OE moved from development and amortizing to service plan and expensing website costs.

- In 2017 OE negotiated with Equestrian Canada to develop an effective Memorandum of Agreement (MOA). While negotiating, the 2017 payment was put in escrow with OE solicitors, Weir and Foulds until the Agreement was reached. The Agreement is now resolved and the 2017 payment to Equestrian Canada has been made in full.

The floor was opened for questions; there were none.

9. APPOINTMENT OF AUDITORS

Motion by Christine Reupke, seconded by Julia Merritt to appoint BDO as the OE auditors for 2018.

CARRIED

Mark Nelson - Thank you to Wendy and the Audit and Finance Committee for their hard work and oversight of the OE finances.

10. NOMINATIONS COMMITTEE REPORT - Jean Szkotnicki

Jean Szkotnicki acknowledged the Nominations Committee:

- Mark Nelson
- Christine Reupke
- Julia Merritt
- Tracey McCague-McElrea
- (And herself) Jean Szkotnicki

The call for applications was issued January 10, 2018 and applications were to be received by February 16, 2018. The Committee reviewed and



interviewed all eight applications received. Based on the criteria determined were gaps on the current Board, the Committee moved forward inviting four candidates to run for election.

The list of candidates and their biographies were distributed to the membership with the AGM notice via email on May 16, 2018. Voting took place electronically. All adult members of OE were eligible to vote. Voting closed at 4:59 p.m. on June 11, 2018 and with great pleasure we announce the election of the following individuals and warmly welcome them to the Board.

Peter Chiddy is welcomed back for his second, three-year term. **Danielle Glanc** and **Maya Chendke** have each been elected for three-year terms.

At this time newly, elected Board members were each invited to introduce themselves.

Peter Chiddy – Glad to be back on such a strong Board and continue to improve the experience for the OE members. Peter brings much insight and experience from his career with KPMG and his volunteer experience on many NPO's.

Danielle Glanc – Has always been a 'horse person'. Her academic career was at the University of Guelph. She is presently working as a policy analyst for OFA. She is looking forward to participating on the Board.

Maya Chendke – Looking forward to participating on the Board. Maya has a marketing and technology background.

Mark Nelson - Thanks to the Nomination Committee for the work done. Welcome to the newly elected members. Best wishes and thanks to departing Board member Val Shipp for her dedication to the Board.

11. **OTHER BUSINESS -**

Pam Coburn was asked to share a letter to OE from Gayle Ecker, Director of Equine Guelph.

In the letter Ms. Ecker took the opportunity to thank OE for the forward-thinking and innovative way of supporting the equine research program at the Ontario Veterinary College and thanked every member for being part of



such an important initiative that supports horse health. The OE members voted on the topic they want the research fund to support this year and it

was decided 'gut health' was the choice for allocation. It will assist with the research of Dr. Scott Weese and his study of the "equine biome" and Dr. Luis Arroyo and his "Robo-Gut", a laboratory set-up that helps to mimic the functioning of the horse's gut, so that researchers can study what upsets the balance and disturbs healthy functioning of the digestive tract.

There was no further new business.

12. ADJOURNMENT -

Motion by Wendy Harris, seconded by Jean Szkotnicki to adjourn the Meeting.
CARRIED