



Provincial Officials Accreditation Program

The Provincial Officials Program is designed to provide individuals with no previous experience judging or course designing with the skills and knowledge to begin their development as a judge or course designer. It is intended as entry level training which will prepare individuals to proceed with Equine Canada Officials training and development if they chose to. It will license and certify that individuals understand the rules and standards of the discipline they will be judging, and permit individuals to judge and course design at OE Equestrian Skills Development (ESD) level competitions.

Ontario Equestrian offers Ontario officials the following accreditations:

- Course Designer
- Hunter/Jumper Judge
- Dressage Judge

What does It mean to be a provincial official?

- An Ontario Provincial Official may officiate at OE Equestrian Skills Development competitions only.
- The names of all current officials, will be listed on the new OE website directory.

OE recommends that all Ontario Provincial officials get their own officials insurance coverage.

Program Requirements to become an Ontario Provincially Accredited Official:

- Be a current adult OE member in good standing (*annually*)
- Obtain a current adult EC Bronze Sport License (*annually*)
- Must have attended one approved (*by OE or EC*) official's clinic (*within 2 years*) prior to applying for accreditation.
- Letters of reference from two active OE members (*1 certified official, 1 certified coach*)
- Write and pass the provincial official's exam
- Purchase the OE provincials official license of \$30.00 (*annually*)
- Mentor with an approved accredited official in good standing for (*40*) hours.
- Sign OE code of ethics & Code of conduct
- Criminal Record Check (<https://www.sterlingtalentsolutions.ca/>)

Maintaining Provincial Officials Status

- OE membership must be renewed annually
- Provincial official's license must be renewed annually
- Criminal Record Check must be renewed every 5 years



Application Process

Send the following documents to the OE head office:

- The Ontario Provincials Official's application form
- Mentoring Sheet (*signed by mentor*)
- Two letters of reference directly to the OE office
- A completed Provincial Official's Exam
- Sign the OE code of ethics
- Sign the OE & Concussion code of conduct
- Submit a criminal record check

Please visit www.ontarioequestrian.ca to pay the annual officials licensing fee \$30.00

Provincial Official's Application Form

Applicants must be an adult member of Ontario Equestrian and contact the office upon submission to complete license payment.

Name: _____

Address: _____

City: _____ Postal Code: _____

Phone: _____ OE#: _____

Email: _____ DOB: _____

Categories (Check Applicable):

- Course Designer
- Hunter/Jumper Judge
- Dressage Judge

Judging/Course Design Experience: Please list names and dates of competitions and divisions judged/course designed within the last 12 months (*include 3*).

Role	Competition Name	Division



References: Please provide contact information for the *(two)* reference letters provided.

Name	Address	Phone	Email	OE#

General Experience: Please add any additional experience you deem relevant (*coaching, training, riding, mentoring*).

Officials Clinic Attended:

Date	Name	Location

I hereby apply for approval in the Ontario Equestrian Provincial Accredited Officials Program. I understand that accreditation as a Provincially Accredited Official is a privilege, not a right. As an accredited provincial official I shall honestly, fairly and impartially perform my duties in accordance with the rules for that particular division. My conduct and ability as an official must be exemplary and is subject to continual review and that the designation is revocable by OE. If a report is received by OE, I understand and agree to participate and co-operate with any necessary review, as may be required.

Signature: _____ Date: _____

Witness: _____ Date: _____

Please send completed applications to:
Ontario Equestrian
Attn: Tina Sullivan, Program Coordinator
1 West Pearce St, Suite 201
Richmond Hill, ON L4B 3K3
Phone: 905-709-6545 ex 38
Email: t.sullivan@ontarioequestrian.ca



Mentoring Log

<i>Competition Name:</i>	<i>Division:</i>	<i>Location:</i>	<i>Mentor OE#</i>	<i>Mentor Initials:</i>

Mentor Feedback:

Please submit with your OE Provincial Officials Application