



# COMPETITION APPLICATION FORM

One Application per Competition

Competition Applications are due **2 months** prior to the competition date.

**Equestrian Canada is a remote work environment. Please submit all forms digitally to ensure timely receipt.**

<input type="checkbox"/> Bronze	<input type="checkbox"/> Silver	<input type="checkbox"/> Gold	<input type="checkbox"/> Platinum	<b>FOR OFFICE USE:</b> Competition Number: _____ Date Received: _____ Date Acknowledged: _____
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<b>Competition Name:</b>	
Start Date:	End Date:
Competition Venue & Address:	
Competition Website:	
# of Rings:	Prize Money: \$
Name of Entry/Result Software Provider:	
Competition Venue confirmed:	Yes <input type="radio"/> No <input type="radio"/>

<b>Discipline/Breed:</b>	
<b>Divisions Offered:</b> (For Dressage identify highest test level of regular tests)	

Individual to act in the capacity of competition manager/organizer to accept responsibility for the conduct of the competition:

<b>Competition Manager/Organizer:</b>	
Sport Licence #:	Email:
Phone #:	
<b>Competition Contact:</b>	
(name of person to whom all correspondence will be sent)	
Email:	
Phone #:	
<b>Competition Approval Package to be sent to:</b>	

Equestrian Canada licensed competitions are granted approval on the condition that licensed competitions will follow the *Rules of EC*, the *Competition Administration Policy*, and any other procedures or timelines set forth by Equestrian Canada. Application forms for a competition with outstanding issues from a previous year will not be approved for licence. See Equestrian Canada Competition Administration Policy, 4.6

## DECLARATION

This is to certify that the rules of Equestrian Canada & the Equestrian Canada Competition Administration Policy will govern all classes at the above named competition and that the prize monies at this competition are: \$ \_\_\_\_\_, and is within the limits of a \_\_\_\_\_ (Bronze/Silver/Gold/Platinum) competition as per the current EC competition structure and the **competition license fee is \$ \_\_\_\_\_** (see page 3) I agree to abide by the Rules of Equestrian Canada and to comply with the conditions outlined in the Competitions Administration Policy (CAP). I understand that failure to meet these conditions may subject the competition to penalty under the provisions of CAP and /or withholding of sanctioning of all future competition date applications. The Competition Manager/Organizer has the authority to bind the corporation and any violations/penalties will be considered as those of the corporation

**MANDATORY: Signature (Competition Manager/Organizer):** \_\_\_\_\_

DATE: \_\_\_\_\_

Submission instructions found on page 3



# COMPETITION OFFICIALS

**JUDGE(S)** – *Credentials (EC, USEF, FEI, Other), Divisions/Levels.* If more space is necessary please add an additional sheet.

Name	Credentials	Divisions	Name	Credentials	Divisions

## COURSE DESIGNER(S)

Name	Credentials	Divisions	Name	Credentials	Divisions

## GUEST CARDS - \$33/each – Please Refer to Discipline Rules

Name of Official to be Guest carded	Credentials	For the following Divisions

## STEWARDS(S)/ TECHNICAL DELEGATE(S)

Name	Credentials	Divisions	Name	Credentials	Divisions

## GROUND JURY (Must be completed for Eventing)

President	Member	Member

## VETERINARIAN/EMERGENCY SERVICES/ MEDIC / First Responder

Veterinarian Name	Telephone	Emergency Services Name:	Telephone
Email:		Email:	

## Documents Required for Approval & Timelines:

- ✓ Competition Application Form (Due: 60 Days Prior to Competition)
- Prize list and Entry Form (Due: 30 Days Prior to Competition)
- Prize List Approval Form (Due: 30 Days Prior to Competition)
- EC Insurance Certificate (Due: 30 Days Prior to Competition)
- Competition Licensing Fee (and guest card fees--if applicable) (Due: 30 Days Prior to Competition)
- Any changes to be submitted on a Competition Modification Form

Please ensure that all information is complete and page 1 is signed by the EC Sport Licence holder accepting responsibility for the conduct of the competition – for information see Competition Administration Policy (CAP)

**METHOD OF PAYMENT:**  Visa  MasterCard

See page 3 for payment and submission information.

NAME ON CARD: \_\_\_\_\_

CARD NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EXPIRY DATE: \_\_\_\_ / \_\_\_\_ CSV#: \_\_\_\_

CARDHOLDER'S SIGNATURE \_\_\_\_\_

Note: No email transfers accepted.

I authorize the following amount to be charged to my credit card.

Licensing Fees: \$ \_\_\_\_\_

Guest Cards: \$ \_\_\_\_\_

Total Amount: \$ 0.00

# IMPORTANT

For all **Bronze** and **Silver** Competition Applications the approval process will be completed by your Provincial/Territorial Sport Organization. Please send application and all required documentation and payments to your PTSO.

All **Gold/Platinum (FEI)** Competitions are approved by EC.

## Exceptions:

- All levels of Vaulting and Eventing Competitions are approved by EC (except for Bronze Eventing Tests not held with a Horse Trial)
- All levels of competition in NB, NL and YK are approved by EC
- Bronze Vaulting competitions in BC are approved by HCBC

<b>Equestrian Canada</b> Competitions Department		<a href="mailto:competitions@equestrian.ca">competitions@equestrian.ca</a>	343-308-5339 or 343-308-5028
<b>PTSO Competitions Departments:</b>			
AB	Alberta Equestrian Federation (AEF)	<a href="mailto:competitions@albertaequestrian.com">competitions@albertaequestrian.com</a>	403-253-4411
BC	Horse Council British Columbia (HCBC)	<a href="mailto:competition@hcbc.ca">competition@hcbc.ca</a>	604-856-4304
MB	Manitoba Horse Council (MHC)	<a href="mailto:mhc.exec@sportmanitoba.ca">mhc.exec@sportmanitoba.ca</a>	204-925-5719
NB	New Brunswick Equestrian Association (NBEA)	<a href="mailto:horses@nbnet.nb.ca">horses@nbnet.nb.ca</a>	506-454-2353
NL	Newfoundland Equestrian Association	<a href="mailto:vicepresident@equestrainnl.ca">vicepresident@equestrainnl.ca</a>	
NS	Nova Scotia Equestrian Federation (NSEF)	<a href="mailto:nsefservices@sportnovascotia.ca">nsefservices@sportnovascotia.ca</a>	902-425-5450
ON	Ontario Equestrian (OE)	<a href="mailto:competitions@ontarioequestrian.ca">competitions@ontarioequestrian.ca</a>	905-709-6545
PEI	Island Horse Council (PEI)	<a href="mailto:president@islandhorsecouncil.ca">president@islandhorsecouncil.ca</a>	
QC	Cheval Quebec (FEQ)	<a href="mailto:info@cheval.quebec">info@cheval.quebec</a>	1-866-575-0515
SK	Saskatchewan Horse Federation (SHF)	<a href="mailto:shfadmin@saskhorse.ca">shfadmin@saskhorse.ca</a>	306-780-9449
YK	Equestrian Association of Yukon (EAY)	<a href="mailto:equineyukon@gmail.com">equineyukon@gmail.com</a>	

## COMPETITION LICENSING FEES – From General Regulations ARTICLE A308

Event Level	Bronze	Silver	Gold			Platinum
			C	B	A	
↓ Prize Money						
No prize money, ribbons only	\$56	\$56	\$56	\$56	\$56	\$56
Up to \$1,000	\$111	\$111	\$111	\$111	\$111	\$111
\$1,001 - \$2,500	\$166	\$166	\$166	\$166	\$166	\$166
\$2,501 - \$5,000	\$222	\$277	\$277	\$277	\$277	\$277
\$5,001. - \$7,000	N/A					
\$7,001 - \$12,000		\$389	\$389	\$389	\$389	\$389
\$12,001 - \$15,000		\$500	\$500	\$500	\$500	\$500
\$15,001 – 25,000		\$667	\$667	\$667	\$667	\$667
\$25,001 - \$35,000		N/A	\$1,000	\$1,000	\$1,000	\$1,000
\$35,001 - \$100,000	N/A		\$1,556	\$1,556	\$1,556	\$1,556
\$100,001 - \$250,000			N/A	\$1,889	\$1,889	\$1,889
Over \$250,000				\$2,445	\$2,445	

## Contact Details:

**Equestrian Canada Competitions**

**Email:** [competitions@equestrian.ca](mailto:competitions@equestrian.ca)

**Phone:** 343-655-1115 or 343-308-5028

**Fax:** 613-248-3484

[www.equestrian.ca](http://www.equestrian.ca)

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